



## Meeting Minutes September 18, 2019

### Welcome and Acknowledgment

Co-chair Julia began by acknowledging that the land in which we gather is the traditional, ancestral, and unceded territory of the Coast Salish peoples, including the territories of the Musqueam, Squamish and Tseil Waututh First Nations.

She thanked everyone for the great turn out, and Principal Carrie Froese for all her help with set up.

### Approval of Agenda

There were no additions to the agenda.

### Approve Minutes from June

*Motion to approve June 2019 minutes: PASSED.*

**Guest Speaker / Principal's Report:** Welcome Carrie Froese, our new principal, and our first guest speaker!

September has been a busy month! Carrie has not been provided with administrator access on the website yet, but will update the website ASAP. Carrie expressed her deepest gratitude for the wonderful kids, staff, and parents in the David Livingstone community.

Carrie prepared a presentation about the Challenges of Education and the BC Curriculum, Parental Involvement, Problem Solving and Building a Respectful Community.

Principal Froese's Q+A Post-Presentation:

*Is recess shorter now?* Yes, recess and lunch are shorter- this was a district level decision. However, the kids are in school for the same number of minutes in the entire school year.

*Are the kids allowed to play in the garden?* Yes! the kids are welcome to go into garden; but it is a quiet contemplative place.

*Is there a Leadership Team this year?* Yes, we will have a number of different leadership groups this year.

*Where is DL's place in the Seismic Lineup?* At this point, we don't have enough information to share. She will share as we know more, and we will all be involved in the planning process.

*When is the Terry Fox Run?* The Terry Fox run will be on September 26th, at 11:00. Everyone is invited to join.

*Do we have a Leadership Committee?* Yes, we have a number of Leadership groups this year. Ms Geri (school librarian and resource teacher) is leading the Leadership Program, and Principal Froese is creating a Leadership Garden Program.

**Additional Programming:**

Carrie (Principal Froese) also shared that she is looking into different programs and experiences for the kids through resources she has, and programs she is aware of. She will put together a list of things the PAC can help with.

**Chair Report: Co-Chairs** Julia & Jo-Anne gave an update on the PAC, and its initiatives for 2019-20.

PAC Meetings: Meetings will be held on the 3rd Wednesday of every month, at 7:00. The PAC wants to create a format to educate parents about what is going on in the school, to allow families to feel more connected. This will be done through guest speakers, which could be the principal (tonight) , for students who are fundraising, etc, so that we are aware of what is happening, and can provide support if needed not only to our children's cohort year but to the wider school community. We are also hosting refreshments for the first 10 minutes of every meeting, giving parents an opportunity to mingle and connect with other families in the school.

Your attendance at the PAC meeting now also gets you automatic entry into some fun draws. There will be a class pizza party draw in Nov, and in Dec there will be a draw for front row seating to the holiday concert.

Also a reminder that we will always have child-minding upstairs during the PAC meeting, and are also considering having "homework helpers", to provide educational support for students attending meetings with their families.

We'd love to get more parents out to the meetings, and more often!

If anyone has guest speaker suggestions, please email them to [livingstonepac@gmail.com](mailto:livingstonepac@gmail.com).

Events for 2019/2020: Julia and Jo-Anne gave a quick run down of PAC run events to the coming school year.

- Welcome back coffee (First Day of school)
- Welcome back BBQ (Sept 17th)
- Fun lunch (Tuesdays)
- Popcorn day (Last Friday of every month)
- Smoothie Recess
- Pancake breakfast (December)
- Sports day (TBD- PAC operating as support staff)

-Backpack buddies - this is our second year running this program, however, we will be packing backpacks once every other week, instead of once a week, as we did last year. This program allows David Livingstone students to contribute to their wider community by packing food every other week for Lower Mainland children in need of food support. During the program we talk about why this is important, and why we are packing food that a 7 year old could prepare themselves. We need more parent volunteers for this!

...And New this year:

- Sunshine Committee- we would love to get student leadership involved with this! Our Sunshine Committee will plan random AWESOME things throughout year.
- World teacher day is Oct 5/ on Friday Oct 4th we'll do something special for our teachers
- Nov 1 is the first day after Halloween, we'd like to plan random acts of kindness of teachers
- other ideas include World Hot Chocolate day, and World Cookie Day

**Fundraising:** Julia and Jo-Anne showed a break down of how our fundraising dollars are spent :

*Experiences* 44.6% - growing chefs, performances, field trip fund to help offset buses  
*Classroom Funds* - 22.7% (division fund \$500/ literacy fund \$500) per division- 22.7%  
*Giving back* - 12.5%- backpack buddies, and to families in need  
*Fundraising Expenses* - 10.9%  
*Library* - 3.9%  
*Community events* - 3.7% (bbq, coffee, pancake breakfast etc)  
*General / administration* - 1% - envelopes and cheques, etc  
*Technology* - 0.7%

Fundraising initiatives: The fundraising initiatives for the upcoming school year are:

*Fall fund drive* (Oct)- This is a direct fundraising drive. DL students will come home with information about the fall fund drive next month. Families contributing to the fall fund drive will receive a tax receipt. Contributions for the fall fund drive can now be done on the online system. This is a no pressure fundraiser acknowledging that not everyone will participate.

*Spirit Wear* (Nov)- This year we will have Livingstone branded school wear! There will be a web store set up for purchasing items. Proceeds will support DL activities.

*East Van Soiree* (Feb)- This will be our 3rd year putting this on, it will take place on the first Friday in February (Friday February 7th, 2020), at the Heritage Hall on Main street. This is a joint fundraiser with Brock Elementary.

*Walk-a-thon* (May) - more info to come

*Fun Lunch* (ongoing) - you can sign up online through Munch A Lunch,  
<https://munchalunch.com/>

*SPUD*: Jillian set up Spud as fundraiser for David Livingstone. If you purchase from Spud.ca, 25% of box sales come back to the school, and 10% of gift cards. Spread the word!

*Mabel's Labels*- [https://mabelslabels.ca/en\\_CA/](https://mabelslabels.ca/en_CA/) look up David Livingstone in "Support A Fundraiser".

Master volunteer signup. This year we have started a Master Volunteer Sign Up for all our ongoing initiatives. (Backpack buddies, class reps, Fun lunch distribution, etc). It has been posted on the DL Facebook page and sent through the school newsletter. We're hoping this makes it easier and more flexible for parents to see where we need help, and sign up when convenient for them!

Have ideas or want to get in touch? If you have any ideas and questions, want to volunteer, have ideas for the PAC, or want to add anything to the agenda- please email [livingstonepac@gmail.com](mailto:livingstonepac@gmail.com). You can also feel free to come and add an item to the agenda at the beginning of the meeting. This is a place for everyone!

**Communication Update:** Andrew gave a quick update about the different ways to stay in touch with the school, and learn about what is happening at Livingstone:

*PAC newsletter/ website*: Andrew is going to try to consolidate all the pertinent PAC info into a weekly newsletter that he'll send out every Sunday night. This will be the best way to stay informed about school information and activities- including upcoming volunteer opportunities, meeting minutes, other VSB information and things of interest to parents. You can sign up for this through the PAC website. On the PAC website you can also volunteer under the "volunteer opportunities" tab. If you have an event or information you'd like Andrew to include in his newsletter, send the info to Andrew on the Wednesday or Thursday the week before, and he'd be happy to include it.

The link to the PAC website is: [livingstonepac.org](http://livingstonepac.org)

*Principal's letter/ Family Update:* Carrie Froese also has everyone's email, and will send out the Principal's letter/ Family Update for only *School specific* information. This info may be different for the PAC info, so best to receive both!

*Class Reps:* Each division has their own class rep. The class rep generally helps facilitate communication between the teacher about general classroom information, and sometimes PAC info as well. You can get the information to sign up from your child's teacher, if you have not heard from your class rep directly.

*Livingstone School Community Facebook group-* this Facebook group is not run by the PAC, but can also contain information about school events.

**Treasurer Report:** Vanessa introduced herself as a co-treasurer, and introduced co-treasurer Krista. Outgoing treasurers Lennie and Rebecca were recognized for their contributions. Vanessa reviewed the September 2019 Treasurers report.

REPORT PASSED.

If anyone needs reimbursement- please put your receipts and a description in the PAC box in the office.

We should find out in Oct if we got the gaming grant for this year. This grant is a certain amount per child registered in our school, and is to be used for specific things. This year we will use this money for Project Chef. This year, every division will be participating in this!

**Fun Lunch:** Jo-Anne (for Caroline)

We will have fun lunch every Tuesday! You need to place your order the week before, on Munch A Lunch. <https://munchalunch.com/>

**Unfinished Business:** New PAC Bylaws.

By end of September, Andrew will post the new bylaws, and we will vote on this in the October meeting. Great if you take a look at before coming if possible!

**New Business:** Looking for a DPAC rep

The DPAC rep would represent David Livingstone PAC at monthly meetings and update parents at our PAC meetings, share relevant events that parents might be interested in, etc.

Meetings are held at 1580 West Broadway. Meetings are the 4th Thursday each month from 7-9 pm.

**Judy is acclaimed as our DPAC rep.**

October 5th - World Teacher Day - proposing we do a selection of breakfast treats and good coffee for the staff on Friday, October 4th. If the leadership team has been selected we can have them help and possibly organize a thank you/celebration card from the students. **Budget to be voted on \$200.**

***Motion to approve \$200 for treats and coffee for the staff on Oct 4th: Vanessa. Seconded: Aaron. Motion carried.***

Teacher Bargaining with VSB:

Jessica, a fellow Livingstone parent, and also a teacher involved in bargaining with the VSB, is asking for parent support so the situation doesn't escalate. She reminded us all that we can learn more about the BC Teacher's Federation at [bctf.ca](http://bctf.ca). We can also email our local MLA Mabel Elmore, and urge them to bargain in good faith.

**Next Meeting:** Wednesday, October 17th, 2019

**Meeting Adjourned: 8:26 p.m.**