



**Meeting Minutes
May 10, 2017**

Meeting Highlights: *We reviewed many upcoming volunteer opportunities including PAC executive and Fun Lunch Coordinator; discussed new report card elements; learned about the new School Plan; and reviewed the Livingstone Code of Conduct.*

Welcome and Acknowledgement

A round of introductions, and an acknowledgement that we meet on the traditional Aboriginal territories of the Squamish, Musqueam, and Tsleil-Waututh First Nations.

April 2017 Meeting Minutes

Motion to approve April 2017 minutes: Fiona. Seconded: Cara. Approved.

Committee Reports

Multicultural Night. Planning is underway for a May 2018 event. The date is yet to be determined but will avoid conflicts with Tupper Multifest. In September, the school community will be asked for suggestions for a new event name. The event will seek to be inclusive of all cultures at the school. In surveys, food was identified as a favourite aspect, so the committee is looking into inexpensive vendors/food trucks/food stalls (if you have ideas, please pass them onto committee). There will also be 4 to 5 performances, art activities, and stations. The committee will present a budget to PAC by October. More people are welcome on the committee; contact Judy Mulder at Judy@HulaEvaAfta.com.

Co-Chair Report – Judy and Andrew

Thank You's. Thank you to everyone who has had a hand in all the many activities of the PAC. A card and gift card was given to Chandra's parents, who have donated popcorn for our popcorn sales.

PAC Executive. The PAC executive needs a new co-chair, co-treasurer, and members at large. John has agreed to be nominated as a PAC member-at-large. Curt also agreed to be involved. Formal nominations and votes will take place in June.

Fun Lunch Coordinator. A Fun Lunch coordinator is needed for this major PAC fundraising program. This role includes the overall administration of the program: setting up Munch a Lunch menus, organizing vendors, invoicing, coordinating volunteers, and responding to parent inquiries. Vanessa describes it as “lots of little bits of time.” The coordinator is assisted by a large number of volunteers and would be trained and mentored by Vanessa. The program will not continue next year if a coordinator is not found.

Sports Day. Cara and Tanya volunteered to lead the parent efforts for sports day (June 23). Many other parent volunteers will be needed to help. PAC provided snacks last year and students brought their own lunches.

Staff Appreciation Lunch. An appreciation lunch for school staff will be held sometime in June. Judy will coordinate recruiting of parent volunteers (to contribute dishes and/or organize catering).

Car Free Day. A coordinator is needed to lead the Car Free Day booth on Father’s Day (June 18). If anyone wants to step up, contact Andrew and Judy who will be helping.

Back to School BBQ. The back to school BBQ will likely be held in the third week of September. The event may be scaled back compared to past years.

Summer Garden Tending. Families can sign up to help water and maintain the school garden over the summer. Victory Gardens will be having two Harvest Celebrations to which all families will be invited.

Draft PAC Budget. Andrew presented the draft budget for next year, along with results from this year. This budget will be posted on the PAC board at school and online.

During this school year, PAC raised about \$30,000, and received \$20 per student from the provincial Gaming Grant. Approximately \$14,700 remains, which we can use to start off 2017-2018. PAC was able to fund a very impressive list of items this year: this is a testament to the hard work and generosity of the school community.

The proposed budget for 2017/18 was reviewed. Staff has prepared a wish list for next year; it will be forwarded to PAC shortly for inclusion in the budget.

The budget will be presented for formal approve in June.

Other Fundraisers. Several parents have presented ideas for next year, including a gala event, casino night with Wolfe, trivia night, etc. Judy proposed that we assist Brock with

some fundraising for their playground (our playground was largely paid for by Parks Board). Parents suggested that an event to assist Brock could be open to the wider community, not just school families.

Treasurer's Report - Lennie

Lennie reviewed the Treasurer's report dated May 2017. The balance in the general account was \$39,624.82. Lennie is waiting for invoices. The Gaming Grant balance was \$3,777.40.

Motion to approve treasurer's report: Vanessa. Seconded: Karin. Approved.

Principal's Report – Mr. Mitzel

Canada 150+. May 12 will be an exciting day. The family stories have been posted around the school, and will remain posted for a week or two. Don Hardy will perform in the afternoon. Ms. Geri spearheaded the project.

Calendar in the Staff Room. PAC was asked to add the dates of key events to the calendar in the staff room.

Garden. The mulch to cover the grass/mud has arrived. Students have been shovelling and have laid some cardboard. More cardboard is needed.

Pro D Day. At their May 5 Pro D day, the teachers discussed the STEAM projects they have done. Darren described many of these projects, including 3D printing of jewelry, microscopes, ground-up coding, catapults, design of a school on Mars, etc. Staff presented to each other and reflected on how they would change and improve next time.

Self-Assessments. In addition to the teacher-created report, year-end report cards will include a student self-assessment. Students will evaluate themselves on one "personal and social competency." The Province has dictated that there must be a self-assessment; VSB has recently come up with templates.

We discussed the transition to new assessment methods and the increasingly self-directed curriculum; some students and families are finding the transition challenging. Livingstone will have a common report card next year.

School Plan. Schools in Vancouver are required to have 3-year School Plans and to report on their achievement. Livingstone is in the second year of the STEAM plan, which meant that teachers put a bit more emphasis on STEAM projects and concepts. At the

last Pro D day, staff unanimously decided to focus the next School Plan on personal and social competencies.

We reviewed examples of personal competencies (e.g. personal awareness and responsibility, self-regulation, well being, and so on). Teachers will focus on these concepts using explicit teaching, literature, and other means.

Angela Brown, who facilitated the Courageous Conversation on Race, will do a “lunch and learn” with staff. She may also be asked to bring one of her education programs to Livingstone.

Code of Conduct. There have been concerns of racism in the school. In April, PAC hosted a very successful Courageous Conversation on Race. There was interest in further initiatives including further student education from Angela, the above-mentioned School Plan emphasis, and potential edits to the school Code of Conduct.

Darren handed out copies of the Livingstone Code of Conduct along with samples from other schools. Because the school website included an abbreviated version of the Code, some parents were concerned that the Code did not include explicit anti-discrimination language or consequences. However, the full version does include these elements. Darren will update the website to include the full version. (There is also a full version in the Agenda that some students purchased from school in the fall.)

During the first week of June, Darren will schedule a small group discussion on the Code of Conduct. Parents who have additional concerns or input on the Code are invited to attend. Darren needs to submit any changes to the VSB by the end of June.

Meeting was adjourned at 9:04 pm.

Next meeting: June 14, 2017 at 7pm in staff room.