



**David Livingstone PAC
Meeting Minutes
June 17th, 2020**

Welcome: Welcome and quick discussion on how the Zoom meeting will proceed - muting lines, how to ask questions, chat function, motions and approvals etc.

Acknowledgement: We would like to begin by acknowledging that the land in which we gather is the traditional, ancestral, and unceded territory of the Coast Salish peoples, including the territories of the Musqueam, Squamish and Tsleil Waututh First Nations.

Approval of Agenda: Any new items to add? (2 minutes)

No new additions to the agenda....

Motion to approve agenda: Vanessa

Second: Melissa

Agenda is Approved

Approve Minutes from May: Please review documents **in advance** of the meeting so that we are able to approve and move forward. (3 minutes)

[May Meeting Minutes](#)

Motion to approve May 2020 minutes: Shannon

Second: Vanessa

May minutes are approved

Principal's Report: Carrie Froese (15 minutes)

Newsletter was sent out using Sway.

Thanks to parents. This is such a stressful time and people have been so gracious to teachers who are doing their very best for our kids.

People are so excited about the lunch for the teachers. Teacher appreciation lunch will be held this Friday. Teachers are so appreciative.

153 kids have returned to school - that's about 50% just a little higher than the provincial average. Things have been going well. Good cleaning and physical distancing are in order.

We are making adjustments as the restrictions become less strict. Kids are happy and relaxed. It is not punitive. Butterfly nets and Noodles have created a nice tone.

Not sure what September will look like. It will be a balance between online and in-person.

There are only a few kindergarten cross-boundary students.

The welcome to Kindergarten event is usually a big event in spring to intro parents and kinds to the school and community. This year, I've created a welcome to kindergarten sway (newsletter). We are hoping to plan to welcome little groups at a time.

Jo asked if we could have a PAC representative at welcome events to help new parents become familiar with the community and where to go for support etc.

Carrie says there is a link to PAC in the Sway....

Carrie said ok to have a PAC rep at the welcome events to give a short presentation.

Staff update:

Ms. Wilson has had a baby girl.

Ms. Paris is retiring

Ms. Romanilli has taken a position with Set BC

Ms. Nielsen is expanding her experience and is moving to Hastings

There is a new contract for teachers. They no longer have to give up their positions...we can just post. Carrie did 25 interviews.

Two new Kindergarten teachers

New Grade 6 teacher (current principal at Dickens)

Will need to hire for Ms. Nielsen's positions

Seismic

Will be meeting next week on line. Marvin will be the teacher rep.

Info is on the website

Team is through all the time and is doing walkthroughs

In the library shelving units will be coming out to bring more light into the library. The MPR will move to 001 and the other space will be developed.

The elevator shaft will be right by the library. There will be a ramp that will go down into the gym.

Jo: How is seismic going to be communicated to us on a regular basis?

Carrie: Andrew is the parent rep

Jo: but he's still getting very last minute updates/requests.

Carrie: parent reps are to report back to the parent community

Grade 7 leaving - what are the possibilities to make the event special given the situation. There is going to be an online event.

\$1200 from fundraising to the online celebration

Skylar has organized a yearbook - will be printed in colour

Link for the event will go out to parents...

Conversations around student voice for other Grade 7 fundraising money ... iPads, a bench dedicated to frontline workers, donate to groups like project chef, Black Lives Matter (Hogans Alley - Carrie's suggestion - the Africian Descent Society of BC)...

Feedback will be closed off on Friday.

Report Cards - will be issued last week of school. Kids will be able to get them if they are coming to school. If not, they can come in and get them during the last day or make arrangements with their teacher.

Keep eyes on the website for updates for September. Something will likely come out in August.

As people become more comfortable, we're getting more kids coming each week. By September it's likely that more kids will come...we're ready for that.

Jo: in terms of parent expectations - if there is a directive from the PHO, when will we know plans from the school?

Carrie: I'm back to work at the end of August, I'll know by then. Much will depend on what comes out from the PHO.

Lindsay: What's the status of hiring SSAs?

Carrie: Right now we don't know what our allocation is. We have a few coming but a few leaving.

Jo: In terms of the SSA advocacy piece, we have not touched it because there has been so much other stuff going on. We'll chat more about that on the FB community page. It's still a priority.

Carrie: Right now, I submit needs assessments. VSB is continuing to have their training programs. With every cycle more people are coming through.

Jo: in comparison to this year, do we have holes to fill?

Carrie: it's not done that way...we're allocated enough for our school - there was just not enough provincially. Don't know what they will allocate us.

Jo: but anyone who is currently at our school isn't leaving?

Carrie: We won't know until they are assigned. It's based on need.

Jo: from last year to this year the need was relatively similar, but we had a big shortage

Carrie: that's not how it works - they are allocated by need...based on the kids' designations.

Jo: In your opinion, based on incoming and outgoing - at what point will we know if we will be short?

Carrie: This year, we had enough people, but if someone had to take a day off, we didn't have SSA back ups...

Jo: That's where I think the advocacy piece comes in - we need to make sure there are enough people to fill the positions...this is about finding qualified people for roles that are very needed.

Carrie: part of the problem is that provincially there aren't enough qualified people to fill the positions. For example - I encourage the supervision aid to become and SSA...but even if someone is trained, they may not want to pick up the job.

Jo: We can pick this up closer to September, but we want to be able to support the school and raise awareness that this is a job that has openings.

Carrie: I don't hire SSAs, they are assigned by the district

Jo: we just want to support and help advocate that this is a job that has openings...it's a great opportunity to let people know it's a career that is in demand. The advocacy piece will still continue and if there's an opportunity to raise more awareness about the need for SSAs province wide, we will work with other schools to keep bringing it forward.

John: In favour of the advocacy piece for SSAs. Question about what September will look like - but for clarity your expectation is that we will begin the new school year the same as how things are going now?

Carrie: My current expectation is that things will change. I don't know what will happen. June has been an opportunity for us to think through what things look like and how things can work. I'm trying to have a number of different plans so we can adapt as things evolve and change.

John: Would be good to get a sense of what plan A is...

Carrie: There is a level of caution around September - it could look as it looks now. But more people may be back to work, so there could be more kids at school. It's easier to incorporate more kids. I can't predict what will happen in September.

Jo: That's where as parents, we should be planning to go back to school in September similar to how things are now. Anything more would be a bonus. Carrie can't predict what will happen in September.

Carrie: the category of Essential Service Worker has expanded, so there could be way more kids in school because of that.

Jo: We'll try our best from a PAC perspective to share what information we hear with the community.

Chair Report: Julia & Jo (5 minutes) - Chair Report is [here](#).

Staff appreciation lunch for teachers and staff on Friday.

Reconciling funds for this year - we want to share that about 75% of funds have been spent. Definitely up from last year.

Teachers are very appreciative of the funds.

We've worked really hard to gain staff trust over the years to provide these funds to teachers and have the monies benefit students.

I feel like Zoom PAC meetings have been amazing - will do until Dec. Please share any feedback. We seem to have a better turnout...and feels very respectful.

We're moving into a new school year where we won't be able to do the same kinds of community events - welcoming parents etc. If anyone has any ideas how we can still provide that same sense of community, please bring them forward.

Julia: online fundraisers and ways to bring the community together online.

The PAC has done a lot this year....(see presentation)

Shout out to volunteers!!! So many amazing people who have helped out and made really important contributions to our school community. We couldn't do any of the things we do without our amazing volunteers.

Treasurer Report: Krista & Vanessa (5 minutes) Please review documents **in advance** of the meeting so that we are able to approve and move forward.

[June Treasurer's Report](#)

Have consolidated PAC donation account.

For the most part 33k became 25k...mostly due to purchase of library books.

PAC donations account - this is the one people need to be thanked for.

We had 17K come in to that account - every single dollar went to what we fundraised for. We spent it as best we could - and you can see in the report what, exactly we spent the money on.

It's important to look at the report and see how much the direct drive contributed to what we aimed to fundraise for.

Motion to pass May treasurer's report: Rachel

Second: Shannon

Approved

New Business:

- A big THANK YOU to Lindsay and Bindy for volunteering as co-secretaries this year
- June Meeting (AGM)
 - Does anyone else wish to run for the 2020-21 PAC Executive?
 - Voting on PAC executive for 2020-21:
 - Julia Hibbard, Co-chair
 - Jo-Anne Stayner, Co-chair
 - Krista Hass, Co-Treasurer
 - Vanessa Lobel, Co-Treasurer
 - Melissa Carr, Co-Secretary
 - Rachel James, Co-Secretary
 - Raman Johal, Co-Secretary
 - Andrew Nolan, Member-at-Large (Communications)

All positions are acclaimed.

Motion to accept: Shannon

Second: David

Approved

- We would like to pass a scaled-down 2020-21 school budget so that we may update teachers on what they can expect for next year:
 - [2020-21 Proposed Budget - June](#)

Please refer to the link above for the proposed budget.

Motion to approve proposed 2020-21 budget: Melissa

Second: Jared

Approved

- PAC Executive will be meeting over the summer to work on our 2020-21 budget and fundraising plan to ensure we are factoring in potential changes within the school, social-distancing guidelines for events, etc. We're aiming to have a more complete budget for approval at the October 2020 PAC Meeting
- Fun Lunch - Caroline will be coordinating Fun Lunch again next year (THANK YOU!). We'll be working over the summer to determine which lunches work with in current school guidelines.

Next Meeting: Wednesday, September 16th, 7:00 p.m. Zoom call instructions will be sent 1 week in advance.

Meeting Adjourned: 8:00 p.m.