



**David Livingstone PAC**  
**November 23, 2022 Meeting Minutes**

**Zoom Meeting Details:**

Topic: David Livingstone PAC

Time: Wednesday, Nov 23, 2022 07:00 - 8:00 PM

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**Welcome and Land Acknowledgement at 701pm** by Lindsay Clayton

**Motion to approve the agenda by Namita Kearns at 701pm**

Seconded by Jodie Siu

Passed unanimously

Construction Update from Dan Cupa Seismic Committee parent added to Agenda

**Meeting Minutes:** [October Meeting Minutes](#)

Motion to approve the September meeting minutes at 703pm by Namita Kearns

Seconded by Reiko

Passed Unanimously

**Principal's Report at 704pm by Sharon Vieira**

- Identity a success and all children and staff involved; a great connector
- Basketball registration coming; got coaches for senior girls and senior boys and junior boys; have staff sponsors - looking for one more; looking at asking SpareTime for flexibility for morning practice; starts 3rd week of January
- School has opened up to presenters; two school wide assemblies; small gym so no families invited yet; days where 40% of classes absent so best to wait; some presentations (BC SPCA to kindergartens; Science workshop Gr2/3 regarding land forms); January presentation by Zero Heros about sustainability; spring West Coast Dance workshops for primary divisions and tennis for intermediates;
- Survey from Sharon regarding additional assistance because of funds received from Ministry of Education; two avenues: targeting assistance and universal support to decrease cost to families; targeted assistance examples: gift cards for families for food and clothing for children and reduce/remove expenses to be involved in school activities; universal support: breakfast foods and fees for programs reduced/removed
- Accessibility washroom has bed that can come down and will work with learning services to get them installed (ready to fit) when we move in

- No date for returning to Livingstone but this school year; starting a moving committee with staff; reach out to families for specific volunteers; PAC support - purchase of 16 new projectors for the school and in discussions with Krista (treasurer); purchased furniture for school (classroom furniture);
- Question from Navneet Nathoo regarding owner of furniture at South Hill; Sharon replied that shelves at South Hill belong to Livingstone; Wolfe left behind their furniture
- Completed at 714pm

#### **Construction Update from Dan Cupa at 715pm**

- Taking over for Andrew Nolan and Joanne
- Introduced self (background in construction industry) and letting all know that chasing information down and preparing meaningful update for next meeting
- Update will involve review original scope requests from PAC (re: upgrades and accessibility), general update on safety and functionality beyond scope in order to supplement efforts on communications
- Doug may offer update at next meeting
- Completed at 719pm

#### **Chair Report from Navneet Nathoo at 719pm**

- Thanks to everyone for participating in Fall Fun Drive - reached  $\frac{2}{3}$  of goal which is sufficient to support all teachers with \$500 per class and covers \$300 fees per class
- Reiko will discuss Purdy's fundraiser
- Will send one final reminder for Spirit Wear
- Completed at 721pm

#### **Co-Chair Report from Lindsay Clayton at 721pm**

- Fun Lunch a big success; almost 200 orders per week for each vendor; analyzing which is most profitable (sushi and pizza) and will revisit offerings; suggestions welcome
- Sharon said Subway vendor has administration issues so perhaps another franchisee may be considered; and staff could support another day (perhaps a Monday)
- Lindsay will look into whether vendors can accommodate another day
- Completed at 727pm

#### **Treasurer Report from Leigh Ann Palmer at 727pm**

##### [November Treasurer's Report](#)

- Activity since September 26, 2022
- Moved up about \$10k in last two months and drawn down a bit because of teachers using funds (15 to 20% spent); Fun Lunch deposits
- Zero withdrawals from Gaming and one Soiree deposit
- Minimal at beginning of year in PAC Donation account but raised \$9,360 from Fall Fun Drive which was  $\frac{2}{3}$  of anticipated budget

Motion to approve the September Treasurer report by Callie Service

Seconded by Jodie Siu

Passed Unanimously

### **Fundraiser Update at 732pm by Reiko**

- Purdy's - some (10) orders not paid for and can submit without them paying and they won't get their orders, so extended and will plan to submit order tomorrow afternoon; asked for delivery for next week to do the packing
- Sales \$8,155 and profit \$2,140 and up from the \$1,500 profit last year
- Sharon and PAC committee members will reach out to those who did not finalize their orders and ask that they complete by 1pm tomorrow
- Completed at 744pm

**Next Meeting:** Monday, December 12, 2022 at 7pm a social and will confirm venue

### **New Business:**

- Sharon confirmed no Christmas Concert - a video like last year; will record on Tuesday and posted on Wednesday on last week before holiday
- A Staff Lunch possibly December 8; Navneet offered to volunteer to coordinate/organize after Namita provides last year's list; Sharon will canvass teachers for options
- Lindsay suggested renting out Park Theatre or Dunbar Theatre to view Winter concert, but there may be accessibility issues
- Sharon would like to do a Camp Read in the future

### **Meeting Adjourned: 758pm**

Leigh Ann Palmer motioned to adjourn